

CITY OF GARDEN GROVE PLANNING SERVICES DIVISION 11222 ACACIA PARKWAY GARDEN GROVE, CA 92840

TEL: (714) 741-5312 FAX: (714) 741-5578

www.ci.garden-grove.ca.us

PRELIMINARY USE REVIEW APPLICATION

The Preliminary Review process allows the appropriate City Departments to review a project for code compliance. Please complete the following information, and submit the completed application and all required documents to the Planning Services Division. The Planning Services Division will review the proposed request for Municipal Code compliance, and will contact you within ten (10) working days from the date of submittal.

the date of submittal.				
Admin Review-No Fee	☐ Ministerial Review-\$3	100 Pre-Application Fee-\$700		
PROJECT INFORMATION:				
Project Address:				
APPLICANT INFORMATIO	N:			
Name:				
Mailing Address:				
City, State, Zip Code:				
Phone No.:				
BUSINESS OWNER INFOR	RMATION (if different fi	rom applicant) :		
Name:				
Mailing Address:				
City, State, Zip Code:				
Phone No.:				
SUBMIT ONE (1) SET OF THE FOLLOWING EXHIBITS:				
Site Plan		existing businesses, photographs of		
Floor Plan		nterior and exterior of the business		
Copy of Menu (for food esta	DIISHMents)			
		ON THAT INCLUDES, BUT NOT		
LIMITED TO, THE FOLLOW				
Proposed business activity/a Proposed hours and days of		ber of employees are footage of tenant space		
	·	me reotage or terraine opage		
FOR ABC LICENSE REQUE	,			
Type "41" (On-Sale, Beer al		"20" (Off-Sale, Beer and Wine)		
☐ Type "47" (On-Sale, Genera☐ Other. Please specify:	п) 🗀 гуре	"21" (Off-Sale, General)		
Other. Flease specify.				
Print Name of Applicant:				
Signature of Applicant:		Date:		
Office Use Only: Date Submitted:	Receive	ed By:		
Date Submitted.	Receive	eu by.		

PRELIMINARY USE REVIEW APPLICATION

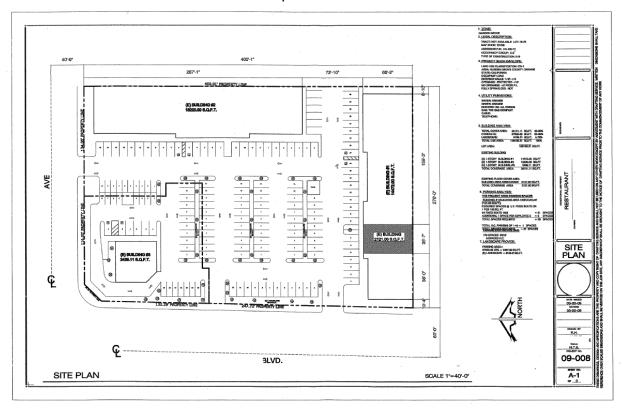
OFFICE USE ONLY					
Zone:	General Plan:	Lot Size:			
Review Dates/Comments:					

SITE PLAN REQUIREMENTS

The Site Plan must be drawn to scale, minimum sheet size 24 inches by 36 inches, and must include the following information:

- 1. Show property lines and dimensions.
- 2. Show building locations, building dimensions, and setbacks.
- 3. Show streets, drive approaches, drive aisles, and parking spaces.
- 4. Provide the following information in tabular form:
 - a. Net size of parcel
 - b. Total building area and tenant space square footage
 - c. Total number of parking spaces

Example of Site Plan



FLOOR PLAN REQUIREMENTS

The Floor Plans must be fully dimensioned and drawn to a scale, minimum size 24 inches by 36 inches, and must include the following information:

- 1. Overall square footage of building and/or tenant space.
- 2. All spaces and rooms must be properly labeled as to the use.
- 3. Show location of all windows and doors.
- 4. Show placement of all furniture, i.e., tables, chairs, desks, service counters, kitchen layout and equipment, restrooms, offices, etc., accordingly based on proposed use.

Example of Floor Plan

