



# GARDEN GROVE FIRE DEPARTMENT

## REQUEST FOR RECORDS SEARCH

Tel: (714) 741-5600 Fax: (714) 741-5640

**\*PLEASE RETURN THIS FORM BY MAIL WITH CHECK FOR \$25.00.**

**\*PAYABLE TO: CITY OF GARDEN GROVE. MAIL TO: 11301 ACACIA PARKWAY, GARDEN GROVE, CA 92840**

USE ONE FORM PER ADDRESS. YOU MAY PHOTOCOPY THIS FORM IF ADDITIONAL FORMS ARE NEEDED.

### RECORDS SEARCH REQUEST FOR THE FOLLOWING ADDRESS:

Name of business \_\_\_\_\_

Street address (one address per form) \_\_\_\_\_ Suite no. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Reason for Request \_\_\_\_\_

### FIRE CODE ENFORCEMENT INFORMATION REQUESTED FOR:

#### Fire Code Violation History

- Current occupant
- Previous occupant

#### Permits

- Current permits
- All permits on file for address

#### Hazardous Materials Disclosure

- Current occupant
- Previous occupant

#### Environmental Records

- Underground storage tanks

#### Other

Specify: \_\_\_\_\_

### INFORMATION REQUESTED BY:

Name of requester \_\_\_\_\_ Phone number \_\_\_\_\_ Fax number \_\_\_\_\_

Requester's company name \_\_\_\_\_

Requester's street address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Would you like your information:  Faxed  Mailed  Held for pick-up

### FOR OFFICIAL USE ONLY

Date received: \_\_\_\_\_

Records found:  Yes  No

Trade secret:  Yes  No

Requester notified by: \_\_\_\_\_

Information released: \_\_\_\_\_